



# Mothballing Construction Sites Checklist

18 March 2020

COMPANY NAME		SITE LOCATION			
PROJECT TITLE		CONTRACT NO.			
DATE COMPLETED					
ITEM NO.	FOCUS	ELEMENT, CHECKS AND RECORDS	YES	NC*	NA**
F1	Fire	Flammable liquids and gases removed from site			
F2	Fire	All non-essential electrical and gas supplies isolated			
F3	Fire	All non-essential combustible wrapping and packaging removed from site			
F4	Fire	All recycling collection points and waste storage containers emptied and waste materials removed from site			
F5	Fire	For timber frame structures, all "process mitigation measures" constructed and their durability for anticipated mothballing period assessed			
W1	Weather	Tower cranes taken out of service; mobile cranes demobilised			
W2	Weather	Scaffolds formally inspected by a competent person			
W3	Weather	Durability of temporary weather proofing confirmed for planned mothballing period; temporary downpipes replaced with permanent wherever possible			
W4	Weather	Unsupported excavations backfilled; unfinished earthworks provided with weather protection and temporary drainage measures to control run-off			
W5	Weather	Stability of temporary perimeter fencing confirmed, with additional bracing added where needed			
S1	Security	High-value, portable plant and equipment removed from site or securely stored in containers			
S2	Security	Additional perimeter signage and security lighting installed			
S3	Security	Plant left on site stored within a secondary inner compound			
S4	Security	All building openings secured at ground floor level			
EOW	EoW	Wet services fully isolated (supplies, storage tanks, pump sets); pipework drained where planned mothballing period is longer than two weeks and anti-corrosion measures implemented			
SC1	Site cond.	Materials removed from scaffolds; materials stored away from the site perimeter and stacked so that they cannot topple or roll over			
SC2	Site cond.	Barrier off or cover over excavations and pits; remove access ladders from excavations and scaffolds			
SC3	Site cond.	Hazardous substances removed from site or stored in anti-vandal container units where safe to do so			
ERP	ERPs	Emergency Response Plans reviewed; contact details correct			
I	Inspections	Periodic site inspections during mothball period arranged			

**NC\* - Not Considered**

**NA\*\* - Not Applicable**

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**NA\*\* - Not Applicable**